

REGULATION OF THE REGENCY OF BANYUWANGI
NUMBER 3 OF 2024
ON
LEGAL DOCUMENTATION AND INFORMATION NETWORK
BY THE BLESSINGS OF ALMIGHTY GOD

REGENT OF BANYUWANGI,

- Considering : a. that the public has the right to communicate and obtain information to develop themselves and their social environment, and has the right to seek, acquire, possess, store, process, and disseminate information through all available channels;
- b. that the Legal Documentation and Information Network serves as a means for the public to access legal information and must be managed in line with developments in information technology;
- c. that the regional regulation concerning the Legal Documentation and Information Network needs to be adjusted to keep pace with the development of information and communication technology, so as to accommodate innovations;
- d. that based on the considerations as referred to in point a, point b, and point c, it is necessary to issue a Regional Regulation on Legal Documentation and Information Network;

- Observing : 1. Article 18 section (6) of the 1945 Constitution of the Republic of Indonesia;

2. Law Number 12 of 1950 on Establishment of Regencies within the Province of East Java (State Bulletin of the Republic of Indonesia Number 19 of 1950, Supplement to the State Gazette of the Republic of Indonesia Number 19) as amended by Law Number 2 of 1965 (State Gazette of the Republic of Indonesia Number 2 of 1965, Supplement to the State Gazette of the Republic of Indonesia Number 2730);
3. Law Number 14 of 2008 on Public Information Transparency (State Gazette of the Republic of Indonesia of 2008 Number 61, Supplement to the State Gazette of the Republic of Indonesia Number 4846);
4. Law Number 25 of 2009 on Public Services (State Gazette of the Republic of Indonesia of 2009 Number 112, Supplement to the State Gazette of the Republic of Indonesia Number 5038);
5. Law Number 12 of 2011 on Legislation Making (State Gazette of the Republic of Indonesia of 2011 Number 82, Supplement to the State Gazette of the Republic of Indonesia Number 5234), as amended twice, last by Law Number 13 of 2022 (State Gazette of the Republic of Indonesia of 2022 Number 143, Supplement to the State Gazette of the Republic of Indonesia Number 6801);
6. Law Number 23 of 2014 on Local Governments (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587), as amended twice, last by Law Number 9 of 2015 (State Gazette of the Republic of Indonesia of 2015 Number 58, Supplement to the State Gazette of the Republic of Indonesia Number 5679);
7. Presidential Regulation Number 33 of 2012 on National Legal Documentation and Information Network (State Gazette of the Republic of Indonesia of 2012 Number 82);
8. Regulation of the Minister of Home Affairs Number 2 of 2014 on Management of Legal Documentation and Information Network (State Bulletin of the Republic of Indonesia of 2014 Number 33);

9. Regulation of the Minister of Home Affairs Number 80 of 2015 on Establishment of Regional Regulations (State Bulletin of the Republic of Indonesia of 2015 Number 2036) as amended by Regulation of the Minister of Home Affairs Number 120 of 2018 (State Bulletin of the Republic of Indonesia of 2019 Number 157);
10. Regulation of the Minister of Law and Human Rights Number 8 of 2019 on Standards for Management of Legal Documents and Information (State Bulletin of the Republic of Indonesia of 2019 Number 692).

With the Joint Approval of
THE REGIONAL HOUSE OF REPRESENTATIVES
OF THE REGENCY OF BANYUWANGI
and
THE REGENT OF BANYUWANGI

HAS DECIDED

To issue : REGIONAL REGULATION ON LEGAL DOCUMENTATION AND
INFORMATION NETWORK.

CHAPTER I GENERAL PROVISIONS

Article 1

In this Regional Regulation :

1. Region means the Regency of Banyuwangi.
2. Local Government means the Government of Regency of Banyuwangi.
3. Head of Region means the Regent of Banyuwangi.
4. Regional House of Representatives (*Dewan Perwakilan Rakyat Daerah*), hereinafter abbreviated as DPRD, means the DPRD of Regency of Banyuwangi.
5. National Legal Documentation and Information Network (*Jaringan Dokumentasi dan Informasi Hukum Nasional*), hereinafter abbreviated as JDIHN, means a shared platform for the orderly, integrated, and sustainable

utilization of legal documents, and serves as a means of providing comprehensive, accurate, easy, and quick legal information services.

6. Legal Documentation and Information Network (*Jaringan Dokumentasi dan Informasi Hukum*), hereinafter abbreviated as JDIH, means a shared platform for the orderly, integrated, and sustainable utilization of legal documents, and serves as a means of providing comprehensive, accurate, easy, and quick legal information services.
7. Coordinator for Legal Documentation and Information Network, hereinafter abbreviated as JDIH Coordinator means the Legal Division of the Regional Secretariat of Regency of Banyuwangi.
8. Legal Documentation and Information Network Members, hereinafter abbreviated as JDIH Members, means the offices, agencies, and institutions within the local government, inspectorates, sub-districts, state-owned enterprises in the region, village-owned enterprises, village governments, urban villages, state higher education institutions, private higher education institutions, private hospitals, private banks in the Region, and private enterprises in the Region.
9. Legal Documents means the legal products in the form of legislation or other legal products including but not limited to court decisions, jurisprudence, legal monographs, legal journal articles, legal books, legal research, legal reviews, academic manuscripts, and drafts of legislation.
10. Legal Information means all data and information contained in legal documents.
11. Awards means something given by the JDIH Coordinator to JDIH Members in connection with innovation in the Management of Legal Documentation and Information in their respective institutions.
12. Society means people in the broadest sense who are bound by a common culture.

13. Business World means a Micro, Small, Medium, and Large Enterprises that conduct economic activities and are domiciled in Indonesia.
14. Mass media means the official channels and means of communication used to spread news and messages to the public.
15. Persons with Disabilities mean any person with long-term physical, intellectual, mental, and/or sensory limitations who may, in interacting with the environment, experience any barriers and difficulties to fully and effectively participate with other citizens on the basis of equal rights.

Article 2

The objectives of JDIH are to:

- a. ensure the availability of complete and accurate legal documentation and information that is easily and quickly accessible; and
- b. improve the quality of legal information services to the public as a manifestation of good governance.

CHAPTER II ESTABLISHMENT

Article 3

- (1) The Local Government establishes JDIH.
- (2) The mechanisms and procedures for the establishment of JDIH as referred to in section (1) are further regulated in a Regent Regulation.

CHAPTER III INSTITUTIONAL STRUCTURE

Article 4

- (1) The institutional structure of JDIH consists of:
 - a. JDIHN Center; and
 - b. JDIHN Members in the form of JDIH Secretariats
- (2) The JDIH Secretariat consists of:

- a. JDIH Coordinator;
 - b. JDIH Secretariat of the DPRD;
 - c. JDIH Secretariat of the General Election Commission (*Komisi Pemilihan Umum*, KPU);
 - d. JDIH Members.
- (3) The Local Government serves as the JDIH Coordinator;
- (4) The JDIH Secretariat of the DPRD and the JDIH Secretariat of the KPU function as JDIH organizers;
- (5) The JDIH Members as referred to in section (2) point d consist of:
- a. offices, agencies, and institutions within the local government;
 - b. inspectorates;
 - c. sub-districts;
 - d. state-owned enterprises in the region;
 - e. village-owned enterprises;
 - f. village governments;
 - g. urban villages;
 - h. state higher education institutions;
 - i. private higher education institutions;
 - j. private hospitals;
 - k. private banks in the Region; and
 - l. private enterprises in the region.

CHAPTER IV MANAGEMENT

Article 5

- (1) The management of JDIH is carried out by the JDIH Coordinator.
- (2) Further provisions regarding the management of JDIH as referred to in section (1) are regulated in a Regent Regulation.

Article 6

- (1) The management of JDIH as referred to in Article 5 includes:

- a. the collection, processing, storage, preservation, and utilization of legal document information issued by the Local Government;
 - b. the development of an information system based on information and communication technology that can be integrated with the East Java Province JDIH website and the JDIHN;
 - c. the development and capacity building of human resources managing the Regional JDIH;
 - d. the provision of means and infrastructures for JDIH management; and
 - e. the management of a legal library.
- (2) Information users may access the management activities as referred to in section (1) through the website <https://jdih.banyuwangikab.go.id>.

Article 7

JDIH may cooperate with third parties and higher education institutions in order to accelerate the development of legal documentation and information.

CHAPTER V

RIGHTS, OBLIGATIONS, AND SANCTIONS

Article 8

- (1) The rights of the JDIH Coordinator include:
- a. integrating all types of legal information from JDIH Members into the JDIH Coordinator;
 - b. receiving reports on JDIH management implementation from JDIH members at least once in 1 (one) year; and
 - c. obtaining assistance for the development of JDIH from JDIH Members in accordance with the prevailing legislation.
- (2) The rights of JDIH Members include:
- a. becoming a JDIH Member as determined by a Regent Decision;

- b. obtaining information and guidance on JDIH management; and
- c. obtaining assistance for the development of JDIH from the JDIH Coordinator and/or other JDIH Members in accordance with the provisions of legislation.

Article 9

- (1) The obligations of the JDIH Coordinator include:
 - a. establishing a JDIH Management Secretariat as determined by a Regent Decision;
 - b. formulating standard operating procedures for JDIH management; and
 - c. providing information and technical guidance related to JDIH management standard operating procedures.
- (2) The obligations of JDIH Members include:
 - a. appointing JDIH managers within their institutions;
 - b. activating the JDIH website during operational service hours;
 - c. providing a JDIH menu on the websites of JDIH Member institutions;
 - d. integrating all types of legal information with the JDIH Coordinator;
 - e. providing legal information kiosks, legal corners, reading areas, and/or legal libraries in the institution's service areas;
 - f. for villages, allocating JDIH service management costs through village fund allocations to support the formation of legally aware villages;
 - g. for urban villages, allocating JDIH service management costs to support the formation of legally aware urban villages; and
 - h. compiling and submitting JDIH management implementation reports to the JDIH Coordinator once in 1 (one) year.

Article 10

- (1) Any JDIH Member who fails to fulfill the obligations as referred to in Article 9 is subject to administrative sanctions in the form of:
 - a. verbal warning; and
 - b. written warning.
- (2) Further provisions regarding the procedures for imposing administrative sanctions as referred to in section (1) are regulated in a Regent Regulation.

CHAPTER VI

PUBLIC PARTICIPATION

Article 11

The public, business sector, and mass media must participate in the management and development of JDIH.

Article 12

- (1) Public participation as referred to in Article 11 may take the form of suggestions, input, and support in the form of money and/or goods to support the publication and provision of legal information, which are non-binding, either to the JDIH Coordinator or to JDIH Members.
- (2) The public have equal rights to:
 - a. access services and utilize the JDIH facilities and/or legal libraries; and
 - b. persons with disabilities have the right to access legal information services in accordance with the capabilities of the JDIH Coordinator and JDIH Members.

Article 13

The participation of the business sector as referred to in Article 11 includes the provision of means and infrastructures to support the management and development of JDIH as a part of efforts to establish legally aware villages and urban villages.

Article 14

The participation of mass media as referred to in Article 11 includes:

- a. providing information about the facilities and services of JDIH to the JDIH Coordinator and JDIH Members; and
- b. publishing information about JDIH to the public in accordance with journalistic codes of ethics.

CHAPTER VII

GUIDANCE AND SUPERVISION

Article 15

- (1) The JDIH Coordinator provides guidance to JDIH Members.
- (2) The guidance as referred to in section (1) includes:
 - a. organizational aspects;
 - b. human resource aspects;
 - c. legal documentation collection aspects;
 - d. technical management aspects;
 - e. means and infrastructure aspects;
 - f. information and communication technology utilization aspects; and
 - g. innovation and promotion aspects.

Article 16

- (1) The JDIH Coordinator supervises JDIH Members once in 1 (one) year.
- (2) The supervision as referred to in section (1) includes :
 - a. activity planning;
 - b. activity implementation; and
 - c. accountability reports on legal documentation and information services.
- (3) The results of supervision on JDIH Members are included in the JDIH performance report.
- (4) The JDIH performance report as referred to in section (3) is submitted to the Legal Bureau of the Regional Secretariat of East Java Province and the National Legal

Development Agency of the Ministry of Law and Human Rights.

CHAPTER VIII AWARDS

Article 17

- (1) Awards are a form of appreciation given by the JDIH Coordinator to JDIH Members.
- (2) The awarding as referred to in section (1) is carried out during the annual JDIH Creative innovation activities.
- (3) The awards as referred to in section (1) are granted in accordance with the financial capacity of the Local Budget.

CHAPTER IX FUNDING

Article 18

The costs of JDIH activities become the responsibility of the JDIH Coordinator and JDIH Members in accordance with their respective roles, functions, and authorities based on the provisions of prevailing legislation.

CHAPTER X CLOSING PROVISIONS

Article 19

At the time this Regional Regulation comes into force, Regulation of the Regency of Banyuwangi Number 14 of 2016 on Legal Documentation and Information Network of Regency of Banyuwangi is repealed and declared ineffective.

Article 20

The Regent Regulation implementing this Regional Regulation must be issued not later than 6 (six) months from the date this Regional Regulation is promulgated.

Article 21

This Regional Regulation comes into force on the date of its promulgation.

In order that every person may know hereof, it is ordered to promulgate this Regional Regulation by its placement in the Regional Gazette of the Regency of Banyuwangi.

Issued in Banyuwangi
on 6 June 2024

REGENT OF BANYUWANGI

signed

IPUK FIESTIANDANI AZWAR ANAS

Promulgated in Banyuwangi
on 6 November 2024

REGIONAL SECRETARY
OF THE REGENCY OF BANYUWANGI

signed

H.MUJIONO

REGIONAL GAZETTE OF THE REGENCY OF BANYUWANGI OF 2024 NUMBER 3

Jakarta, 22 July 2025

Has been translated as an Official Translation
on behalf of the Minister of Law
of the Republic of Indonesia

DIRECTOR GENERAL OF LEGISLATION,



DHAHANA PUTRA

ELUCIDATION OF
REGULATION OF THE REGENCY OF BANYUWANGI
NUMBER 3 OF 2024
ON
LEGAL DOCUMENTATION AND INFORMATION NETWORK

I. GENERAL

Presidential Regulation Number 33 of 2012 has had a positive impact on the implementation of good, clean, and accountable governance in fulfilling public demands for legal documents and information. In response, the Government has issued Regulation of the Minister of Home Affairs Number 2 of 2014 on Management of Legal Documentation and Information Network.

The regulation of the National Legal Documentation and Information Network through Presidential Regulation Number 33 of 2012 aims not only to ensure the establishment of an integrated and unified legal documentation and information management system but also to guarantee the availability of complete and accurate legal documents and information that can be accessed quickly and easily. It also seeks to improve the quality of national legal development and public services as a part of good, transparent, effective, efficient, and accountable governance.

In order to support regional development in Regency of Banyuwangi, the role of the Legal Documentation and Information Network has become increasingly important, particularly in the collection, processing, storage, preservation, and utilization of legal document information issued by the Local Government. It also includes the establishment of an integrated, technology-based legal information system involving Network Members, which consist of Regional Apparatus, Local-Owned Enterprises, Village Governments, Urban Villages, Public Higher Education Institutions,

Private Higher Education Institutions, Private Hospitals, Private Banks operating in the Region, and Private Enterprises in the Region. Therefore, it is necessary to establish a Regional Regulation on Legal Documentation and Information Network of Regency of Banyuwangi.

II. ARTICLE BY ARTICLE

Article 1

Sufficiently clear.

Article 2

Sufficiently clear.

Article 3

Sufficiently clear.

Article 4

Sufficiently clear.

Article 5

Sufficiently clear.

Article 6

Sufficiently clear.

Article 7

Sufficiently clear.

Article 8

Sufficiently clear.

Article 9

Sufficiently clear.

Article 10

Sufficiently clear.

Article 11

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Article 12

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Article 13

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Article 14

Sufficiently clear.

Article 15

Sufficiently clear.

Article 16

Sufficiently clear.

Article 17

Sufficiently clear.

Article 18

Sufficiently clear.

Article 19

Sufficiently clear.

Article 20

Sufficiently clear.

Article 21

Sufficiently clear.