

REGULATION OF THE MUNICIPALITY OF DEPOK
NUMBER 2 OF 2024
ON
IMPLEMENTATION OF LICENSING AND NON-LICENSING

BY THE BLESSINGS OF ALMIGHTY GOD

MAYOR OF DEPOK,

Considering : a. that in order to increase investment and ease of licensing and non-licensing and in the context of adjusting the provisions of Government Regulation Number 5 of 2021 on Implementation of Risk-Based Business Licensing and Government Regulation Number 6 of 2021 on Implementation of Business Licensing in the Regions, it is necessary to establish a draft Regional Regulation on Implementation of Licensing and Non-Licensing;
b. that based on the consideration as referred to in point a, it is necessary to issue Regional Regulation on Implementation of Licensing and Non-Licensing;

Observing : 1. Article 18 section (6) of the 1945 Constitution of the Republic of Indonesia;
2. Law Number 15 of 1999 on Establishment of Level II Regional Municipalities of Depok and Level II Regional Municipalities of Cilegon (State Gazette of the Republic of Indonesia of 1999 Number 49, Supplement to the State Gazette of the Republic of Indonesia Number 3828);
3. Law Number 28 of 2002 on Buildings (State Gazette of the Republic of Indonesia Number 134 of 2002, Supplement to the State Gazette of the Republic of Indonesia Number 4247) as amended several times, last by Law Number 6 of 2023 on Enactment of Government Regulation in Lieu of Law Number 2 of 2022 on Job Creation into Law (State Gazette of the Republic of Indonesia of 2023 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 6856);
4. Law Number 25 of 2007 on Investment (State Gazette of the Republic of Indonesia Number 67 of 2007, Supplement

to the State Gazette of the Republic of Indonesia Number 4724) as amended several times, last by Law Number 6 of 2023 on Enactment of Government Regulation in Lieu of Law Number 2 of 2022 on Job Creation into Law (State Gazette of the Republic of Indonesia of 2023 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 6856);

5. Law Number 26 of 2007 on Spatial Planning (State Gazette of the Republic of Indonesia Number 68 of 2007, Supplement to the State Gazette of the Republic of Indonesia Number 4725) as amended several times, last by Law Number 6 of 2023 on Enactment of Government Regulation in Lieu of Law Number 2 of 2022 on Job Creation into Law (State Gazette of the Republic of Indonesia of 2023 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 6856);
6. Law Number 11 of 2008 on Information and Electronic Transactions (State Gazette of the Republic of Indonesia of 2008 Number 58, Supplement to the State Gazette of the Republic of Indonesia Number 4725);
7. Law Number 25 of 2009 on Public Services (State Gazette of the Republic of Indonesia of 2009 Number 112, Supplement to the State Gazette of the Republic of Indonesia Number 5038);
8. Law Number 32 of 2009 on Environmental Protection and Management (State Gazette of the Republic of Indonesia Number 140 of 2009, Supplement to the State Gazette of the Republic of Indonesia Number 5059) as amended several times, last by Law Number 6 of 2023 on Enactment of Government Regulation in Lieu of Law Number 2 of 2022 on Job Creation into Law (State Gazette of the Republic of Indonesia of 2023 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 6856)
9. Law Number 23 of 2014 on Local Governments (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times, last by Law Number 6 of 2023 on Enactment of Government Regulation in Lieu of Law Number 2 of 2022 on Job Creation into Law (State Gazette of the Republic of Indonesia of 2023 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 6856);
10. Government Regulation Number 96 of 2012 on Implementation of Law Number 25 of 2009 on Public Services (State Gazette of the Republic of Indonesia of 2012 Number 215, Supplement to the State Gazette of the Republic of Indonesia Number 5357);

11. Government Regulation Number 5 of 2021 on Implementation of Risk-Based Business Licensing (State Gazette of the Republic of Indonesia of 2021 Number 15, Supplement to the State Gazette of the Republic of Indonesia Number 6617);
12. Government Regulation Number 6 of 2021 on Implementation of Business Licensing in the Regions (State Gazette of the Republic of Indonesia of 2021 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 6618);
13. Government Regulation Number 7 of 2021 on Facilitation, Protection, and Empowerment of Cooperatives and Micro, Small, and Medium Enterprises (State Gazette of the Republic of Indonesia of 2021 Number 17, Supplement to the State Gazette of the Republic of Indonesia Number 6619);
14. Government Regulation Number 16 of 2021 on Implementing Regulations of Law Number 28 of 2002 on Buildings (State Gazette of the Republic of Indonesia of 2020 Number 26, Supplement to the State Gazette of the Republic of Indonesia Number 6628);
15. Government Regulation Number 21 of 2021 on Implementation of Spatial Planning (State Gazette of the Republic of Indonesia of 2021 Number 31, Supplement to the State Gazette of the Republic of Indonesia Number 6633);
16. Government Regulation Number 22 of 2021 on Implementation of Environmental Protection and Management (State Gazette of the Republic of Indonesia of 2021 Number 32, Supplement to the State Gazette of the Republic of Indonesia Number 6634);
17. Government Regulation Number 26 of 2021 on Implementation of Agricultural Sector (State Gazette of the Republic of Indonesia of 2021 Number 36, Supplement to the State Gazette of the Republic of Indonesia Number 6638);
18. Government Regulation Number 27 of 2021 on Implementation of the Marine and Fisheries Sector (State Gazette of the Republic of Indonesia of 2021 Number 37, Supplement to the State Gazette of the Republic of Indonesia Number 6639);
19. Government Regulation Number 28 of 2021 on Implementation of Industrial Sector (State Gazette of the Republic of Indonesia of 2021 Number 38, Supplement to the State Gazette of the Republic of Indonesia Number 6640);
20. Government Regulation Number 29 of 2021 on Implementation of Trade Sector (State Gazette of the

Republic of Indonesia of 2021 Number 39, Supplement to the State Gazette of the Republic of Indonesia Number 6641);

21. Government Regulation Number 30 of 2021 on Implementation of the Road Traffic and Transportation Sector (State Gazette of the Republic of Indonesia of 2021 Number 40, Supplement to the State Gazette of the Republic of Indonesia Number 6642);
22. Government Regulation Number 47 of 2021 on Implementation of the Hospital Sector (State Gazette of the Republic of Indonesia of 2021 Number 57, Supplement to the State Gazette of the Republic of Indonesia Number 6659);
23. Regulation of the Municipality of Depok Number 9 of 2022 on Depok City Regional Spatial Plan of 2022-2042 (Regional Gazette of the Municipality of Depok of 2022 Number 9, Supplement to the Regional Gazette of the Municipality of Depok Number 20);

With the Joint Approval of
THE REGIONAL HOUSE OF REPRESENTATIVES
OF THE MUNICIPALITY OF DEPOK
and
THE MAYOR OF DEPOK

HAS DECIDED:

To issue : REGIONAL REGULATION ON IMPLEMENTATION OF LICENSING AND NON-LICENSING.

CHAPTER I GENERAL PROVISIONS

Article I

In this Regional Regulation:

1. Central Government means the President of the Republic of Indonesia who holds the power of the government of the Republic of Indonesia assisted by the Vice President and ministers as referred to in the 1945 Constitution of the Republic of Indonesia.
2. City Area means the Depok City Area.
3. Mayor means the Mayor of Depok.
4. Municipal Government means the Mayor as an element of the Local Government organizer who leads the implementation of government affairs that are the authority of the autonomous region.
5. Regional Apparatus (*Perangkat Daerah*), hereinafter abbreviated as PD, means an element of assistance to the Mayor and DPRD in the implementation of Government Affairs which is the authority of the Region.

6. Office means a PD that organizes the affairs of the investment sector and one-stop integrated services.
7. Head of Office means the Head of the Office who organizes the affairs of the investment sector and one-stop integrated services.
8. License means the approval of the Central Government or the Municipal Government for the implementation of business activities that are required to be fulfilled by Business Actors before carrying out their business activities.
9. Licensing means the granting of legality to a person or a certain business actor/activity, either in the form of a license, registration certificate or other forms.
10. Non-licensing means the provision of documents or proof of legality of the legality of something to a person or group of people in the convenience of service and information in accordance with the provisions of legislation.
11. Business Licensing means the legality given to business actors to start and run their business and/or activities.
12. Risk-Based Business Licensing means Business Licensing based on the level of risk of business activities.
13. Non-Business Licensing means the legality of a license as the basis for mastering a right to use and/or utilize objects and can also be used as a support in carrying out business activities.
14. Business Licensing to Support Business Activities means legality given to business actors to support business activities.
15. Non-Licensing Services mean services of proof of legality that are provided not in the form of licenses , including recommendations, certificates and the like.
16. Business Actors mean individuals or business entities that do business and/or activities in certain fields.
17. One-Stop Integrated Services (*Pelayanan Terpadu Satu Pintu*), hereinafter abbreviated as PTSP, means an integrated service in a unified process starting from the application stage to the completion stage of one-stop integrated service products.
18. Public Satisfaction Survey (*Survey Kepuasan Masyarakat*), hereinafter referred to as SKM, means a comprehensive measurement of activities about the level of public satisfaction obtained from the results of measurements of public opinion in obtaining services from the implementation of public services.
19. Confirmation of Suitability of Space Utilization Activities (*Konfirmasi Kesesuaian Kegiatan Pemanfaatan Ruang*), hereinafter abbreviated as KKKPR, means a document that states the suitability between the space utilization activity plan and the detailed spatial plan.

20. Approval of the Suitability of Space Utilization Activities (*Persetujuan Kesesuaian Kegiatan Pemanfaatan Ruang*), hereinafter abbreviated as PKKPR, means a document that states the suitability between the space utilization activity plan and the spatial plan in addition to the detailed spatial plan.
21. Environmental approval means an environmental feasibility decision or a statement of Environmental Management Capability that has been approved by the central Government or Local government.

Article 2

The implementation of Licensing and Non-Licensing services aims to:

- a. improve the quality of Business Licensing, Non-Business Licensing, and Non-Licensing Services in the City Area;
- b. provide legal certainty in the provision of Business Licensing, Non-Business Licensing and Non-Licensing Services in the City Area;
- c. increase the effectiveness and efficiency in Business Licensing, Non-Business Licensing, and Non-Licensing Services to the public; and
- d. provide convenience to the public to obtain Business Licensing services.

Article 3

The scope of this Regional Regulation includes:

- a. delegation of authority;
- b. Licensing and Non-Licensing;
- c. implementation management;
- d. service standards and standard operating procedures;
- e. SKM;
- f. control, evaluation, and reporting; and
- g. financing.

CHAPTER II

DELEGATION OF AUTHORITY

Article 4

- (1) The Mayor implements Licensing and Non-Licensing in accordance with the authority of the City Area.
- (2) The Mayor delegates the authority to implement Licensing as referred to in section (1) to the Head of Office.
- (3) The Mayor delegates the authority to implement Non-Licensing as referred to in section (1) to the Head of Office or to the Head of the relevant PD.
- (4) The authority as referred to in section (1) includes:

- a. rejection of service applications that do not meet the requirements in accordance with the provisions of legislation
- a. the implementation of the issuance of Licensing and Non-Licensing service products in accordance with the provisions of legislation; and/or
- b. revocation of Licenses and/or Non-Licensing service products.

CHAPTER III

LICENSING AND NON-LICENSING

Part One

General

Article 5

The implementation of Licensing and Non-Licensing in the City Area consists of:

- a. Business Licensing;
- b. Non-Business Licensing; and
- c. Non-Licensing Services.

Part Two

Business Licensing

Article 6

- (1) To start and carry out business activities, Business Actors are obligated to fulfill:
 - a. basic requirements for Business Licensing; and/or
 - b. Risk-Based Business Licensing.
- (2) The basic requirements for Business Licensing as referred to in section (1) point a consist of:
 - a. suitability of space utilization activities:
 1. KKKPR; or
 2. PKKPR;
 - b. environmental approval:
 1. environmental feasibility decision; or
 2. environmental management capability approval.
 - c. building approval and functional fitness certificate.
- (3) Risk-Based Business Licensing as referred to in section (1) point b consists of:
 - a. low risk;
 - b. low intermediate;
 - c. high medium; and
 - d. high risk.
- (4) The implementation of Risk-Based Business Licensing as referred to in section (3) covers the following sectors:
 - a. marine and fisheries;

- b. agriculture;
- c. environment and forestry;
- d. energy and mineral resources;
- e. industrial affairs;
- f. trade;
- g. public works and public housing;
- h. transportation;
- i. health, medicine and food;
- j. tourism;
- k. education and culture;
- l. post, telecommunications, broadcasting, and systems and
- m. manpower.

(4) The type of Risk-Based Business Licensing as referred to in section (3) refers to the provisions of legislation that regulates Business Licensing.

Article 7

Any person/Business Actor who does not comply with the provisions as referred to in Article 6 is subject to administrative sanctions in accordance with the provisions of legislation.

Part Three Non-Business Licensing

Article 8

The implementation of Non-Business Licensing as referred to in Article 5 point b covers the following areas:

- a. social;
- b. cooperatives;
- c. environment, cleanliness, and green open spaces;
- d. health;
- e. transportation;
- f. education;
- g. disaster management and community protection;
- h. building and land management;
- i. tourism;
- j. firefighters;
- k. food security and agriculture;
- l. youth and sports; and
- m. advertising.

Part Four Non-Licensing Services

Article 9

The implementation of Non-Licensing Services as referred to in Article 5 point c includes the following areas:

- a. national and political unity;
- b. firefighters;
- c. social;
- d. youth and sports;
- e. cooperatives and micro enterprises;
- f. manpower;
- g. building management;
- h. public works and spatial planning;
- i. health;
- j. food security and agriculture;
- k. transportation;
- l. education;
- m. tourism and culture; and
- n. trade and industry.

Article 10

Further provisions regarding the implementation and types of Non-Business Licensing and the Implementation of Non-Licensing Services are stipulated by a Mayor Regulation.

Article 11

- (1) Any person/Business Actor who must obtain a non-business license as referred to in Article 8 but not in accordance with the provisions is subject to administrative sanctions.
- (2) The administrative sanctions as referred to in section (1) are in the form of:
 - a. written warnings;
 - b. administrative fines;
 - c. temporary suspension;
 - d. cancellation of license; and/or
 - e. revocation of license.
- (3) The administrative fine as referred to in section (2) b is a maximum of Rp50,000,000.00 (fifty million rupiah).
- (4) The provisions regarding the procedure for the imposition of administrative sanctions as referred to in section (2) are further regulated by a Mayor Regulation.

CHAPTER IV IMPLEMENTATION MANAGEMENT

Part One General

Article 12

- (1) The implementation of Business Licensing and Non-Business Licensing in the City Area is carried out by the Office.

- (2) The implementation of Non-Licensing Services is carried out by the Office or related technical PD.
- (3) The Office integrates PTSP between PD and vertical agencies in the City Area in accordance with its authority.

Article 13

- (1) The Office in carrying out Licensing and Non-Licensing services implements Licensing Implementation management.
- (2) Implementation Management of Licensing and Non-Licensing as referred to in section (1) includes:
 - a. service implementation;
 - b. management of public complaints;
 - c. information management;
 - d. counseling to the community; consulting services; and legal assistance.
 - e. information management;
 - f. legal assistance.

Part Two

Service Implementation

Article 14

- (1) The implementation of Business Licensing services by the Office as referred to in Article 13 section (2) point a is in accordance with the provisions of legislation regarding the implementation of Risk-Based Business Licensing.
- (2) The implementation of Business Licensing services in the City Area uses a system managed by the Central Government in accordance with the provisions of legislation regarding the implementation of Risk-Based Business Licensing.
- (3) The implementation of Business Licensing services in City Area as referred to in section (2) is equipped with special services for vulnerable groups, the elderly, and persons with disabilities in obtaining Business Licensing services.
- (4) The Municipal Government can develop a system to support the implementation of the system managed by the Central Government in accordance with the norms, standards, procedures, and criteria set by the Central Government.

Article 15

- (1) System services managed by the Central Government on Business Licensing in City Area are carried out independently by Business Actors.
- (2) Independent services as referred to in section (1) are carried out with their own devices/facilities or provided by the Office.

- (3) In the event that the services of the system managed by the Central Government cannot be implemented independently, the Office undertakes:
 - a. assisted services; and/or
 - b. mobile services.
- (4) Assisted services as referred to in section (3) point a are carried out interactively between the Office and Business Actors.
- (5) Mobile services as referred to in section (3) point b are carried out by bringing the affordability of services closer to Business Actors by using transportation or other means.

Article 16

- (1) The assisted services as referred to in Article 15 section (3) point a are also carried out if the system services managed by the Central Government:
 - a. not yet available; or
 - b. there was a technical malfunction.
- (2) In the event that the assisted services are needed as referred to in section (1), the Office coordinates with the Central Government for the service to be provided.
- (3) In the event that the service system managed by the Central Government has not yet available as referred to in section (1) point a, the assisted services are carried out by the following stages:
 - a. Business Actors can apply for offline Business Licensing to the Office officers;
 - b. the Office officers upload the offline licensing as referred to in point a to the system managed by the Central Government in the Office;
 - c. The approval or rejection of issuance of Business Licensing documents is informed to the Business Actor through the communication device.
- (4) In the event that a technical malfunction occurs in the system service managed by the Central Government as referred to in section (1) point b, the assisted service must be available no later than 1 (one) day after the technical malfunction is declared.
- (5) The statement of the occurrence of technical malfunction in the service system managed by the Central Government as referred to in section (4) is informed to the public by the Head of Office.

Article 17

- (1) The implementation of Business Licensing services by the Office as referred to in Article 13 section (2) point a is free of charge.

(2) Certain Business Licenses at the Office are subject to local levies in accordance with the provisions of legislation.

Article 18

(1) The implementation of Non-Business Licensing services is carried out using a system developed by the Central Government and/or Municipal Government.

(2) The implementation of Non-Licensing Services is carried out manually or through a system developed by the relevant PD.

Part Three
Public Complaint Management

Article 19

(1) In the event that the implementation of Licensing and Non-Licensing is not in accordance with the provisions of legislation, the applicant for Licensing and Non-Licensing may submit a complaint as referred to in Article 13 section (2) point b.

(2) The public complaint management as referred to in section (1) is carried out quickly, precisely, transparently, fairly, non-discriminatory, and free of charge.

(3) The public complaint management as referred to in section (1) is carried out in the following stages:

- a. receiving and giving receipts;
- b. checking the completeness of documents
- c. classifying and prioritizing settlements;
- d. examine and respond
- e. administer;
- f. report results; and
- g. monitor and evaluate.

(4) The duration of complaint management as referred to in section (1) is regulated in accordance with the provisions of legislation.

(5) The implementation of the public complaint management as referred to in section (1) is integrated with ministries/institutions and PD through a system managed by the Central Government.

(6) The complaints as referred to in section (1) are made electronically and/or non-electronically.

Article 20

(1) The Office provides a means of complaint to manage public complaints related to Business Licensing, Non-Business Licensing, and Non-Licensing Services.

(2) The means of complaint as referred to in section (1) must be easily accessible to the public by striving for the use of information and communication technology.

Part Four
Information Management

Article 21

- (1) The information management as referred to in Article 13 section (2) point c is carried out openly and easily accessible to the public.
- (2) The implementation of information management as referred to in section (1) is at least:
 - a. receiving requests for information services; and
 - b. providing information related to Business Licensing, Non-Business Licensing, and Non-Licensing Services.

Article 22

- (1) The provision of information as referred to in Article 21 section (2) point b is carried out through a system managed by the Central Government and/or the Municipal Government.
- (2) In addition to information services as referred to in section (1), the Local Government may provide other information, at least containing:
 - a. institutional profile of PD;
 - b. service standards for Business Licensing, Non-Business Licensing, and Non-Licensing Services in City Area; and
 - c. PTSP performance assessment.
- (3) Information services as referred to in section (1) are carried out through electronic media and print media.
- (4) The provision of information to the public is free of charge.
- (5) The implementation of information provision is carried out in accordance with the provisions of legislation.

Part Five
Counseling to the Community

Article 23

- (1) Counseling to the community as referred to in Article 13 section (2) point d, includes:
 - a. the rights and obligations of the Municipal Government and the community towards Business Licensing services;
 - b. the benefits of Business Licensing for the community;
 - c. requirements and service mechanisms for Business Licensing;
 - d. time and place of service; and
 - e. level of risk of business activities.
- (2) The implementation of counseling to the community is carried out through:
 - a. electronic media;

- b. print media; and/or
- c. meetings.

(3) The implementation of counseling as referred to in section (1) and section (2) is carried out by the Office in coordination with the technical PD periodically.

Part Six
Consulting Services

Article 24

- (1) The consulting services as referred to in Article 13 section (2) point e, at least:
 - a. technical consultation on the types of Business Licensing, Non-Business Licensing, and Non-Licensing Services;
 - b. consultation on the legal aspects of Business Licensing, Non-Business Licensing, and Non-Licensing Services; and
 - c. technical assistance.
- (2) The consultation services as referred to in section (1) are carried out in the consultation room provided or online.
- (3) The consultation services as referred to in section (1) are carried out by the Office in coordination with the technical PD interactively.

Part Seven
Legal Assistance

Article 25

- (1) The legal assistance as referred to in Article 13 section (2) point f is carried out in the event that there are legal problems in the process and implementation of licensing involving the Office.
- (2) The legal assistance as referred to in section (1) is carried out by the PD in charge of law.

CHAPTER V
SERVICE STANDARDS AND STANDARD
OPERATING PROCEDURES

Article 26

For the realization of fast, effective, efficient, transparent, and legal certainty Licensing and Non-Licensing services, the following are applied:

- a. service standards; and
- b. standard operating procedures.

Article 27

- (1) The service standards as referred to in Article 26 point a include:
 - a. legal basis;
 - b. requirements;
 - c. systems, mechanisms and procedures;
 - d. the duration of the settlement;
 - e. local levy fees/rates;
 - f. service products;
 - g. facilities and infrastructure;
 - h. the competence of the implementer;
 - i. internal audit;
 - j. handling complaints, facilities, and inputs;
 - k. the number of implementers;
 - l. service guarantee;
 - m. security and safety assurance of services; and
 - n. evaluation of the performance of the implementer.
- (2) The service standards as referred to in section (1) are determined by the Mayor.

Article 28

- (1) The standard operating procedures as referred to in Article 26 point b are prepared as a reference for Licensing and Non-Licensing service providers in providing services to License and non-License applicants.
- (2) The standard operating procedures as referred to in section (1) are determined by the Mayor.

CHAPTER VI SKM

Article 29

- (1) The Office is obligated to carry out SKM to regulate the quality of servants to the public.
- (2) The SKM as referred to in section (1) is carried out periodically at least 1 (one) time a year.
- (3) The SKM as referred to in section (1) is carried out through internal and/or external surveys.

CHAPTER VII CONTROL, EVALUATION, AND REPORTING

Part One Control and Evaluation

Article 30

- (1) The Office and relevant PD are responsible for controlling and evaluating after the issuance of License and non-License, in accordance with the provisions of legislation.
- (2) If in carrying out control and evaluation as referred to in section (1) a violation is found, the PD may recommend the

revocation of License and non-License to the Office by attaching the minutes of the results of the control and evaluation.

Part Two
Reporting

Article 31

- (1) The Mayor submits a report on the implementation of Business Licensing in City Area to the Governor as a representative of the Central Government.
- (2) The report as referred to in section (1) and section (2) at least contains:
 - a. the number of licenses issued;
 - b. investment planning and realization; and
 - c. obstacles and solutions.
- (3) The report as referred to in section (2) is carried out periodically every 3 (three) months.

CHAPTER VIII
FINANCING

Article 32

Funding for the implementation of Licensing and Non-Licensing is charged to:

- a. Municipal Budget; and
- b. other sources of income that are legal and non-binding in accordance with the provisions of legislation.

CHAPTER IX
TRANSITIONAL PROVISION

Article 33

- (1) All types of Licensing and Non-Licensing that have been approved and are effective as well as the basic requirements of Licensing that have been fulfilled before the enforcement of this Regional Regulation are declared to remain effective until the expiration of their validity period.
- (2) Licensing that have not been effective until the enforcement of this Regional Regulation is processed in accordance with the provisions of legislation.

CHAPTER X
CLOSING PROVISIONS

Article 34

At the time this Regional Regulation comes into force:

- a. Regulation of the Municipality of Depok Number 08 of 2002 on Electricity Supply Business License (Regional Gazette of the Municipality of Depok of 2002 Number 11);
- b. Regulation of the Municipality of Depok Number 22 of 2003 on Animal Husbandry and Slaughtering Business License (Regional Gazette of the Municipality of Depok of 2003 Number 40);
- c. Regulation of the Municipality of Depok Number 15 of 2011 on Space Utilization Permits (Regional Gazette of the Municipality of Depok of 2011 Number 15);
- d. Regulation of the Municipality of Depok Number 11 of 2017 on Licensing and Certification in the Health Sector (Regional Gazette of the Municipality of Depok of 2017 Number 11); and
- e. Regulation of the Municipality of Depok Number 3 of 2019 on Licensing and Non-Licensing (Regional Gazette of the Municipality of Depok of 2019 Number 3);

are repealed and declared ineffective.

Article 35

The implementing regulations of this Regional Regulation are stipulated no later than 1 (one) year as of the date of promulgation of this Regional Regulation.

Article 36

This Regional Regulation comes into force on the date of its promulgation.

In order that every person may know hereof, it is ordered to promulgate this Regional Regulation by its placement in the Regional Gazette of the Municipality of Depok.

Issued in Depok
on 24 January 2024

MAYOR OF DEPOK,

signed

MOHAMMAD IDRIS

Promulgated in Depok
on 24 January 2024

REGIONAL SECRETARY
OF THE MUNICIPALITY OF DEPOK ,

signed

SUPIAN SURI

REGIONAL GAZETTE OF THE MUNICIPALITY OF DEPOK OF 2024 NUMBER 2

Jakarta, 13 November 2025
Has been translated as an Official Translation
on behalf of the Minister of Law
of the Republic of Indonesia
DIRECTOR GENERAL OF LEGISLATION,



**ELUCIDATION OF
REGULATION OF THE MUNICIPALITY OF DEPOK
ON
IMPLEMENTATION OF LICENSING AND NON-LICENSING**

I. GENERAL

In the face of the era of globalization and increasing societal demands, changes are needed in providing government services to the community. The approach of power that has been used in the service is no longer appropriate. Similarly, the scope of the current government's role and function should be directed to the regulatory function that serves as a guideline for the community and economic actors, namely individuals per person, limited liability companies, Local-Owned Enterprises (LOE), cooperatives and other institutions.

The regulation regarding the implementation of licensing and non-Licensing in various government agencies is felt by the public to still prioritize a culture of official power, overlapping regulations, bureaucratic, non-transparent and often illegal levies. Therefore, the arrangement of the implementation of licensing and non-Licensing is very necessary. The provisions of the constitution stipulate that the system of state government must be based on the principle of people's sovereignty and the principle of the rule of law. Based on these principles, all forms of decisions and actions of government administrators must be based on the principle of people's sovereignty and the principle of the rule of law.

The issuance of Law Number 11 of 2020 on Job Creation, which summarizes a lot of laws that previously stood alone, has an impact by having to be accompanied by adjustments to its implementing regulations. One of the changes in the Job Creation Law is the scope of licensing in Indonesia. One of them is the stipulation of Government Regulation No. 5 of 2021 on Implementation of Risk-Based Business Licensing (hereinafter referred to as the Business Licensing PP) which was issued on 2 February 2021. This Business Licensing Regulation revokes the issuance of Government Regulation Number 24 of 2018 on Electronically Integrated Business Licensing Services (Electronic Business Licensing PP).

In order to be efficient and effective as an effort to improve the quality of licensing implementation as described above, the City of Depok has issued Regulation of the Municipality of Depok Number 3 of 2019 on Licensing and Non-Licensing. However, after the birth of Law Number 11 of

2020, there were adjustments to various aspects of regulation related to the facilitation, protection, and empowerment of cooperatives and micro, small, and medium enterprises, improving the investment ecosystem, and accelerating national strategic projects, including improving the protection of workers' welfare, and in order to improve the investment ecosystem and business activities which then mandates these regulations in Government Regulation Number 5 of 2021 on Implementation of Risk-Based Business Licensing and Government Regulation Number 6 of 2021 on Implementation of Business Licensing in the Regions, so that the Regulation of the Municipality of Depok No. 3 of 2019 on Licensing and Non-Licensing needs to be reviewed.

II. ARTICLE BY ARTICLE

Article 1

Sufficiently clear.

Article 2

Sufficiently clear.

Article 3

Sufficiently clear.

Article 4

Sufficiently clear.

Article 5

Sufficiently clear.

Article 6

Sufficiently clear.

Article 7

Sufficiently clear.

Article 8

Sufficiently clear.

Article 9

Sufficiently clear.

Article 10

Sufficiently clear.

Article 11

Sufficiently clear.

Article 12
Sufficiently clear.

Article 13
Sufficiently clear.

Article 14
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Article 15
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Article 16
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Article 31

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Article 32

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Article 33

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Article 34

Sufficiently clear.

Article 35

Sufficiently clear.

Article 36

Sufficiently clear.

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