

REGULATION OF THE PROVINCE OF LAMPUNG
NUMBER 20 OF 2024
ON

MANAGEMENT OF LEGAL DOCUMENTATION AND INFORMATION NETWORK

BY THE BLESSINGS OF ALMIGHTY GOD

GOVERNOR OF LAMPUNG,

Considering :

- a. that the implementation of documentation governance and legal information is one of the efforts to increase legal literacy and encourage public awareness and legal compliance;
- b. that in order to optimize the management of legal documents and information as referred to in point a, it is necessary to improve the quality of management of the Legal Documentation and Information Network in the Province of Lampung easily, quickly, accurately, in an orderly, efficient, comprehensive manner to meet the needs of the Community;
- c. that based on the Regulation of the Minister of Home Affairs Number 2 of 2014 on Management of Legal Documentation and Information Networks, the Governor establishes the Provincial JDIH;
- d. that based on the considerations as referred to in point a, and point b, it is necessary to issue a Regional Regulation on Management of Legal Documentation and Information Networks;

Observing :

- 1. Article 18 section (6) of the 1945 Constitution of the Republic of Indonesia;
- 2. Law Number 14 of 1964 on Enactment of Government Regulation in Lieu of Law Number 3 of 1964 on Regional Determination of Level I Lampung by Amending Law Number 25 of 1959 on Establishment of Level I Regions of South Sumatra (State Gazette of the Republic of Indonesia Number 8 of 1964) to Become Law (State Gazette of the Republic of Indonesia of 1964 Number 95, Supplement to the State Gazette of the Republic of Indonesia Number 2688);
- 3. Law Number 14 of 2008 on Public Information Transparency (State Gazette of the Republic of Indonesia of 2008 Number 61, Supplement to the State Gazette of the Republic of Indonesia Number 4846);
- 4. Law Number 43 of 2009 on Archives (State Gazette of the Republic of Indonesia of 2009 Number 152, Supplement to the State Gazette of the Republic of Indonesia Number 5071);
- 5. Law Number 12 of 2011 on Legislation Making (State Gazette of the Republic of Indonesia of 2011 Number 82, Supplement to the State Gazette of the Republic of

Indonesia Number 5234) as amended several times last by Law Number 13 of 2022 on Second Amendment to Law Number 12 of 2011 on Legislation Making (State Gazette of the Republic of Indonesia of 2022 Number 143, Supplement to the State Gazette of the Republic of Indonesia Number 6801);

6. Law Number 23 of 2014 on Local Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times and last by Law Number 6 of 2023 on Enactment of Government Regulation in Lieu of Law Number 2 of 2022 on Job Creation to Become Law (State Gazette of the Republic of Indonesia of 2023 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 6856);
7. Government Regulation Number 12 of 2017 on Development and Supervision of the Implementation of Local Government (State Gazette of the Republic of Indonesia Number 73 of 2017, Supplement to the State Gazette of the Republic of Indonesia Number 6041);
8. Government Regulation Number 61 of 2010 on Implementation of Law Number 14 of 2008 on Public Information Transparency (State Gazette of the Republic of Indonesia of 2010 Number 99, Supplement to the State Gazette of the Republic of Indonesia Number 5149);
9. Presidential Regulation Number 33 of 2012 on National Legal Documentation and Information Network (State Gazette of the Republic of Indonesia Number 82 of 2012);
10. Presidential Regulation Number 87 of 2014 on Implementing Regulation of Law Number 12 of 2011 on Legislation Making (State Gazette of the Republic of Indonesia Number 199 of 2014) as amended by Presidential Regulation Number 76 of 2021 on Amendment to Presidential Regulation Number 87 of 2014 on Implementing Regulation of Law Number 12 of 2011 on Legislation Making (State Gazette of the Republic of Indonesia of 2021 Number 186);
11. Regulation of the Minister of Home Affairs Number 2 of 2014 on Management of Legal Documentation and Information Network of the Ministry of Home Affairs and Local Governments (State Gazette of the Republic of Indonesia Number 33 of 2014);
12. Regulation of the Minister of Home Affairs Number 80 of 2015 on the Establishment of Regional Legal Products (State Bulletin of the Republic of Indonesia of 2015 Number 2036) as amended by Regulation of the Minister of Home Affairs Number 120 of 2018 on Amendment to Regulation of the Minister of Home Affairs Number 80 of 2015 on Establishment of Regional Legal Products;
13. Regulation of the Minister of Law and Human Rights Number 8 of 2019 on Technical Management Standards for Legal Documentation and Information Networks (State Bulletin of the Republic of Indonesia of 2019 Number 692);

14. Regulation of the Province of Lampung Number 6 of 2017 on Establishment of Regional Legal Products (Regional Gazette of 2017 Number 8);

With the Joint Approval of
THE REGIONAL HOUSE OF REPRESENTATIVES OF
THE PROVINCE of LAMPUNG
and
THE GOVERNOR OF LAMPUNG

HAS DECIDED:

To issue: REGIONAL REGULATION ON REGIONAL NETWORK MANAGEMENT AND LEGAL INFORMATION.

CHAPTER I GENERAL PROVISIONS

Article 1

In this Regional Regulation:

1. Region means the Province of Lampung.
2. Governor means the Governor of Lampung.
3. Local Government means the administration of government affairs by the local government and the Regional House of Representatives according to the principle of autonomy and the duty of assistance with the principle of autonomy as widely as possible in the system and principles of the Unitary State of the Republic of Indonesia as referred to in the 1945 Constitution of the Republic of Indonesia of.
4. Local Government means the Local Government of the Province of Lampung.
5. Regional House of Representatives, (Dewan Perwakilan Rakyat Daerah), hereinafter abbreviated to DPRD, means the Regional House of Representatives of the Province of Lampung and the Regional House of Representatives of Regencies/Municipalities in the Province of Lampung.
6. Regency/Municipal Government means the Regency/Municipal Government of the entire of Province of Lampung.
7. Legal Documentation and Information Network (*Jaringan Dokumentasi dan Informasi Hukum*), hereinafter abbreviated to JDIH, means a forum for the joint utilization of legal documents in an orderly, integrated, and sustainable manner, and is a means of providing legal information services in an efficient, accurate, easy, and fast manner.
8. Legal Documentation and Information Network Manager (*Pengelola Jaringan Dokumentasi dan Informasi Hukum*), hereinafter abbreviated to JDIH Manager, means an organizational unit at the Regional Apparatus within the Local Government and other institutions that handle legal documentation and information.
9. Legal Documentation and Information Network Supporter (*Pendukung Jaringan Dokumentasi dan Informasi Hukum*), hereinafter referred to as JDIH Supporters, means regional

apparatus or regional institutions that contribute to provide legal document power to JDIH managers.

10. Legal Document means legal products in the forms of legislation or legal products other than legislation which include but are not limited to court decisions, jurisprudence, legal monographs, law magazine articles, legal books, legal research, legal studies, academic draft, and draft legislation.
11. Legal Information means all data and information contained in Legal Documents.
12. Legal Documentation and Information Management means the activity of collecting, processing, storing, preserving, and utilizing Legal document information.
13. Legislation means written regulations containing generally binding legal norms and made or enacted and issued by authorized State institutions or officials through a procedure established in Legislation.
14. Community means the people of the Province of Lampung.

Article 2

This Regional Regulation is intended to provide legal certainty and benefits in the management of JDIH.

Article 3

JDIH as referred to in Article 2 aims to:

- a. guarantee the creation of centralized and integrated Legal Documentation and Information Management in various local government agencies;
- b. guarantee the availability of complete and accurate legal documentation and information, and can be accessed quickly and easily;
- c. develop effective cooperation between the network Coordinator and the network Manager in the context of the provision of legal documentation and information; and
- d. improve the quality of national legal development and services to the public as a form of good, transparent, effective, efficient, and responsible governance.

Article 4

The scope of this Regional Regulation includes:

- a. organization;
- b. duties and functions;
- c. management;
- d. facilities and infrastructure;
- e. rights and obligations;
- f. guidance and supervision;
- g. financing; and
- h. Community participation.

CHAPTER II

ORGANIZATION OF LEGAL DOCUMENTATION AND INFORMATION NETWORKS

Article 5

- (1) The Local Government is the coordinator of JDIH in the region.

(2) JDIH Coordinator and JDIH Members are obligated to form a legal documentation and information network organization and manage legal documentation and information by providing facilities and infrastructure as well as human resources and budgets.

CHAPTER III DUTIES AND FUNCTIONS

Article 6

(1) JDIH Coordinator and Members have duty to manage Legal Documentation and Information issued by their agencies.

(2) The JDIH Coordinator and Members carrying out their duties as referred to in section (1) carry out the following functions of:

- collection, processing, storage, preservation, and utilization of information on Legal Documents issued by its agency;
- the development of a legal information system based on information and communication technology that can be integrated with the National JDIH website;
- fostering and developing human resources for JDIH managers in their environment;
- provision of facilities and infrastructure for JDIH management in its environment;
- the implementation of evaluations regarding the management of JDIH in their environment; and
- submission of reports every year in December to the Regional JDIH and the National JDIH.

CHAPTER IV MANAGEMENT

Article 7

(1) JDIH management is carried out by:

- Regional Law Bureau;
- Secretariat of the Regional House of Representatives at the Provincial and Regency/Municipal Levels; and/ or
- Libraries at higher education institutions and private higher education institutions.

(2) The management of the Regional JDIH is coordinated by the Legal Bureau of the Regional Secretariat.

(3) JDIH supporters consist of:

- Regional Apparatus at the Provincial Level;
- Regency/Municipal Level;

(4) JDIH supporters as referred to in section (3) may upload legal documents on the JDIH website in accordance with their duties and functions.

Article 8

The collection, processing, storage, preservation, and utilization of Legal Document information as referred to in Article 6 section (2) point a least contain:

- Provincial Regulations;

- b. Regional Head Regulation;
- c. Joint Regulations of Regional Heads;
- d. the Provincial DPRD Regulations; and/or
- e. Legal products other than legislation which include but are not limited to:
 - 1. court rulings;
 - 2. jurisprudence;
 - 3. legal monographs;
 - 4. law magazine articles;
 - 5. law books;
 - 6. legal research;
 - 7. legal studies;
 - 8. Academic draft; and/or
 - 9. draft legislation.

Article 9

The Local Government integrates the Regional JDIH website into the National JDIH website.

Article 10

- (1) The JDIH manager as referred to in Article 8 periodically updates data on legal documents and other legal information to be disseminated and uploaded through the JDIH website.
- (2) Dissemination of information and upload through the page as referred to in section (1) after classification and validation of information is carried out.

Article 11

- (1) JDIH managers in carrying out their duties and functions as referred to in Article 6 must be guided by the standards for the management of legal documentation and information.
- (2) Further provisions regarding procedures for uploading and updating website data, standards for managing JDIH legal documentation and information, are regulated in a Governor's Regulation.

Article 12

- (1) The Region can give awards to JDIH Members in the excellent management of JDIH.
- (2) The JDIH management award category as referred to in section (1) consists of;
 - a. the best local regulatory database manager;
 - b. the best JDIH member managers.
- (3) The award of JDIH management as referred in section (1) is given once every 1 (one) year.
- (4) The procedure for awarding awards as referred to in section (1) is further regulated in a Governor's Regulation.

CHAPTER V

FACILITIES AND INFRASTRUCTURE

Article 13

- (1) The JDIH management work unit provides facilities and infrastructure for JDIH management.
- (2) The facilities of managing JDIH as referred in section (1) include:
 - a. building or room; and
 - b. reading room, collection of legislation or other documents.
- (3) The JDIH management infrastructure as referred to in section (1) consists of:
 - a. furniture;
 - b. computer;
 - c. photocopiers;
 - d. telephone;
 - e. internet; dan
 - f. facsimile.
- (4) The transfer and/or change of the function of the allocation of JDIH facilities and infrastructure is carried out based on the provisions of legislation.
- (5) The community uses JDIH facilities and infrastructure properly when obtaining services.

Article 14

- (1) The Implementing JDIH Manager manages JDIH facilities and infrastructure effectively, efficiently, transparently, accountably, and sustainably.
- (2) The Implementing JDIH Manager is responsible for the maintenance of JDIH facilities and/or infrastructure.

Article 15

- (1) The JDIH manager assigns and places the JDIH manager who has competence and professionalism.
- (2) Every JDIH manager has the right to acquire, improve and/or develop their capacity through training.
- (3) The Local Government as referred to in section (2) carries out work capacity strengthening for JDIH Managers.
- (4) The implementation of training as referred to in section (3) is held in accordance with the provisions of legislation.

CHAPTER VI

RIGHTS AND OBLIGATIONS

Article 16

- (1) The JDIH Manager has the right to:
 - a. obtain support for facilities and infrastructure; and
 - b. obtain training and capacity building
- (2) The JDIH Manager is obligated to:
 - a. provide easy access to legal documentation and information; and
 - b. provide good and excellent service in accessing JDIH.

Article 17

- (1) The Community has the right to:
 - a. obtain access to legal documents and information;
 - b. obtain services that are balk in accessing JDIH.
- (2) The Community is obligated to:

- a. keep and maintain JDIH facilities and infrastructure; and
- b. use legal documents and information in accordance with the provisions of legislation.

CHAPTER VII PROHIBITION

Article 18

Any person is prohibited to:

- a. damage, eliminate and/or alter legal documents in JDIH without the consent of the JDIH Manager;
- b. misuse of JDIH access for unlawful purposes; and
- c. disseminating confidential information.

Article 19

JDIH managers are prohibited to:

- a. use JDIH data and information for personal interests;
- b. provide access to confidential documents to unauthorized parties; and
- c. grant permission to certain parties to use JDIH facilities and infrastructure that have the potential to result in JDIH facilities and infrastructure not functioning and/or not in accordance with their designation.

Article 20

- (1) Any person who violates the provisions as referred to in Article 18 and Article 19 is subject to administrative sanctions.
- (2) The administrative sanctions as referred to in section (1) are in the forms of:
 - a. verbal reprimand;
 - b. written reprimand;
 - c. termination or dismissal;
 - d. administrative fines and/or other administrative sanctions in accordance with the provisions of legislation.

CHAPTER VIII GUIDANCE AND SUPERVISION

Article 21

The government of the Province of Lampung and the Regional Office of the Ministry of Law and Human Rights of the Province of Lampung coordinate the guidance and supervision of JDIH in the Region.

Article 22

The Governor carries out guidance and supervision on management of JDIH in the Province.

Article 23

- (1) The guidance as referred to in Article 22 includes:
 - a. organization;
 - b. Human Resources;
 - c. collection of legal documentation;

- d. technical management;
- e. facilities and infrastructure;
- f. utilization of Information and Communication Technology.

(2) Supervision aims to ensure that the management of JDIH can run in accordance with the plan and provisions of legislation.

(3) The supervision as referred to in section (2) through supervision of the implementation of legal documentation management and information system arrangement through JDIH.

(4) The guidance and supervision of JDIH management are carried out by the Provincial Government in collaboration with the guidance team and the Regional JDIH technical team consisting of:

- a. legal experts;
- b. documentation experts; and
- c. information and communication technology experts.

(5) The experts as referred to in section (4) may come from higher education institutions, regional apparatus, offices, technical personnel, and other experts.

(6) The procedures for guidance and supervision as referred to in section (1) are regulated in a Governor's Regulation.

CHAPTER IX FUNDING

Article 24

Funding for the implementation of JDIH in the Region is sourced from:

- a. Local Budget; and
- b. Other legitimate sources in accordance with the provisions of legislation.

CHAPTER X COMMUNITY PARTICIPATION

Article 25

(1) Community participation in the management of JDIH includes:

- a. planning;
- b. management; and
- c. supervision.

(2) The community participation as referred to in section (1) is realized in the forms of, among others:

- a. cooperation;
- b. fulfillment of community rights;
- c. conveying aspirations;
- d. dissemination; and/or
- e. seminars, workshops, discussions.

Article 26

(1) The community can participate in the planning of JDIH management.

(2) Community participation activities in JDIH management planning as referred to in section (1) may involve and/or

involve individuals, community groups and/or community organizations.

Article 27

- (1) Community participation in the management of JDIH as referred to in Article 25 section (1) point b is carried out in the form of a partnership.
- (2) The community participation as referred to in section (1) may be carried out by giving or contributing from the Community which is carried out in accordance with the provisions of legislation in the forms of:
 - a. books; and/or
 - b. legal documents as legal literacy.

Article 28

- (1) The community participation in JDIH supervision as referred to in Article 25 section (1) point c through the following activities:
 - a. supervision of the collection of documentation, facilities and infrastructure, the use of information and communication technology;
 - b. supervision of service quality, and human resources.
- (2) The community participation as referred to in section (1) is carried out in accordance with the provisions of legislation.

Article 29

The cooperation as referred to in Article 25 section (2) point a is realized through the fulfilment of obligations by the community in the form of, among others:

- a. complying with and meeting the requirements of the Service Standards;
- b. maintaining the maintenance of JDIH facilities and infrastructure; and/or
- c. actively participating in the implementation of JDIH.

CHAPTER XI CLOSING PROVISIONS

Article 30

At the time this Regional Regulation comes into force, Governor's Regulation Number 3 of 2019 on Regional Legal Documentation and Information Network of the Province of Lampung (Regional Gazette of the Province of Lampung of 2019 Number 3), is repealed and declared ineffective.

Article 31

This Regional Regulation comes into force on the date of its promulgation.

In order that every person may know hereof, it is ordered to promulgate this this Regional Regulation by its placement in the Regional Gazette of the Province of Lampung.

Issued in Bandar Lampung
on 31 December 2024
Acting GOVERNOR LAMPUNG

signed

SAMSUDIN

Promulgated in Bandar Lampung
on 31 December 2024
Acting REGIONAL SECRETARY OF THE PROVINCE OF LAMPUNG,

signed

FREDY SM

REGIONAL GAZETTE OF THE PROVINCE OF LAMPUNG OF 2024 NUMBER 20

Jakarta,
Has been translated as an Official Translation
on behalf of Minister of Law
of the Republic of Indonesia
DIRECTOR GENERAL OF LEGISLATION,

DHAHANA PUTRA

In order that every person may know hereof, it is ordered to promulgate this this Regional Regulation by its placement in the Regional Gazette of the Province of Lampung.

Issued in Bandar Lampung
on 31 -12- 2024
Acting. GOVERNOR LAMPUNG

signed

SAMSUDIN

Promulgated in Bandar Lampung
on 31-12-2024
Acting Regional Secretary of the Province of Lampung

signed

FREDY SM

REGIONAL GAZETTE OF THE PROVINCE OF LAMPUNG OF 2024 NUMBER 20

Jakarta, 30 September 2025
Has been translated as an Official Translation
on behalf of Minister of Law
of the Republic of Indonesia

DIRECTOR GENERAL OF LEGISLATION,



**ELUCIDATION OF
REGULATION OF THE PROVINCE OF LAMPUNG
NUMBER 20 OF 2024
ON**

MANAGEMENT OF LEGAL DOCUMENTATION AND INFORMATION NETWORK

I. GENERAL

The Regional Regulation on Legal Documentation and Information Network is the implementing regulation for the management of the Provincial JDIH. This Regional Regulation aims to achieve openness, legal certainty, and increased legal awareness of the people of the Province of Lampung. Public legal awareness can be increased through easy public access to read and understand local legislation.

In order to prevent violations and criminal acts through optimal and sustainable management of JDIH, the Local Government needs to establish a qualified and accountable JDIH management system. The regulation of JDIH is important in order to support regulatory structuring and legal reform. In addition, the JDIH regulation is a manifestation of the commitment of the Province of Lampung region in innovating to develop sustainable public services in the field of law.

II. ARTICLE BY ARTICLE

Article 1

Sufficiently clear.

Article 2

Sufficiently clear.

Article 3

Sufficiently clear.

Article 4

Sufficiently clear.

Article 5

Sufficiently clear.

Article 6

Sufficiently clear.

Article 7.

Sufficiently clear.

Article 8

Sufficiently clear.

Article 9

Sufficiently clear.

Article 10

Sufficiently clear

Article 11

Section (1)

Sufficiently clear

Section (2)

Sufficiently clear

Article 12

Sufficiently clear.

Article 13

Sufficiently clear

Article 14	Sufficiently clear.
Article 15	Sufficiently clear
Article 16	Sufficiently clear.
Article 17	Sufficiently clear.
Article 18	Sufficiently clear.
Article 19	Sufficiently clear.
Article 20	Sufficiently clear.
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Article 22	Sufficiently clear.
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Article 24	Sufficiently clear.
Article 25	Sufficiently clear.
Article 26	Sufficiently clear.
Article 27	Sufficiently clear.
Article 28	Sufficiently clear.
Article 29	Sufficiently clear.
Article 30	Sufficiently clear.
Article 31	Sufficiently clear.

SUPPLEMENT TO THE REGIONAL GAZETTE OF THE PROVINCE OF LAMPUNG
NUMBER 561